

[Student's full name]
[Student's UK address]
[Student's email address]
[Student's telephone number]

[Date]

UK Visas and Immigration

Dear Entry Clearance Officer

Re: Invitation for [family member's full name] to visit the UK to attend my graduation

I am writing to invite my [mother/father/brother/sister] [family member's full name], date of birth [family member's date of birth dd/mm/yyyy], passport number [family member's passport number], to visit me in the United Kingdom and attend my graduation ceremony.

I am [currently a student / a recent graduate] of the University of Gloucestershire, where I studied [full course title]. My graduation ceremony is due to take place on [date] at [venue/location].

I would very much like my [mother/father/brother/sister] to attend this important occasion with me. They intend to visit the UK from approximately [arrival date] until [departure date] and will return to [family member's home country] following the visit.

During their stay, they will be staying at [address].

Choose whichever of the following applies:

If your visitor will pay for their own trip:

[Family member's full name] will be responsible for the costs of their visit, including their travel, accommodation and day-to-day living expenses.

If you will provide financial support:

I will be providing financial support for [family member's full name] during their visit, including [state what you will pay for, for example accommodation and living expenses]. I have provided evidence of my financial circumstances with their application.

If another person will pay:

The costs of the visit will be met by [name and relationship to visitor], who will provide supporting evidence of their financial circumstances.

I understand that my family member is applying for permission to enter the UK as a Standard Visitor and that they must leave the UK at the end of their visit.

I have provided supporting documents confirming my graduation and, where relevant, my UK address and immigration status.

I would be grateful if you would consider [family member's full name]'s application to visit the UK to attend my graduation.

Yours faithfully

[Signature]

[Student's full name]

Student Number: [student number]

Course: [course title]

University of Gloucestershire

Your family member should also provide:

- Evidence of the reason for their visit
- Evidence of their finances
- Evidence of their circumstances outside the UK

This is an example letter only. You should ensure that the details accurately reflect your circumstances and meet the current UKVI requirements at the time they apply.