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# Student Placement Assessment Document

## LEVEL 4

2020-2021

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Version 1

School of Health and Social Care

[www.glos.ac.uk](http://www.glos.ac.uk)

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Cohort Year:	

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Practice Educator

Name.....

Contact details.....

## **Introduction to Placement Assessment**

The clinical placement will underpin the practice-based modules and will provide an opportunity to undertake practical application of the professional and technical skills necessary to provide excellent patient care.

## **Placement**

You will be placed in a hospital setting (acute or community) or a scanning facility, in order to build up experience of the daily operations in the health care environment. A variety of approaches will be used in these placements to facilitate your learning. These will be a mixture of tutorials in practice, one to one working with a registered healthcare professional, e-learning and independent study.

## **Preparation for placement activity**

In order to prepare for your placement please ensure you have read the placement handbook carefully and are clear on the objectives you need to achieve. During the placement you will need to undertake a variety of activities including a reflective portfolio, examination logbook, clinical appraisals and gaining feedback from service users.

## **Supervision during placement**

During the placement you will be supervised by a registered Radiographer in clinical practice daily and this Radiographer must sign off the work you have observed and assisted with during the day.

Monthly meetings will occur with a practice educator to discuss your progress and any concerns you may have. Bimonthly meetings will be undertaken with the university placement supervisor and a practice educator to discuss your progress and any concerns from an academic or placement viewpoint.

## **Acting with Professionalism**

During your placement you should act with professionalism, be courteous and respect the values and beliefs of all individuals you meet. Whilst on placement you will be representing the University and the reputation of the course and therefore, we expect you to uphold excellent behaviour throughout your university training and beyond

You might also find it useful to refer to the Student Charter which sets out the standards of service that students can expect from the University of Gloucestershire together with expectations that the University reasonably has of its students.

<http://www.glos.ac.uk/life/pages/student-charter.aspx>

Conduct of students preparing to register as Radiographers should include due care and attention to the appropriate use of social media, thinking through issues and acting professionally, ensuring public protection at all times. Please read the HCPC guidance for the use of social media.

<http://www.hpc-uk.org/registrants/socialmediaguidance/>

## Professional Practice Regulations

All professional programmes are validated by their governing regulatory body. To review the HCPC standards for Radiographers please follow this link:

<https://www.hcpc-uk.org/globalassets/resources/standards/standards-of-proficiency--radiographers.pdf>

You are bound by the professional codes of conduct and behaviour reflecting HCPC student guide concerning ethics and behaviour. The guide relates to your behaviour and conduct during the course of your studies (and in your personal life) which may impact on your fitness to practice, your ability to complete your studies and register with the HCPC. In addition, you are expected to adhere to your clinical placements codes of conduct and behaviour.

Failure to meet expected standards of conduct may result in referral to the Faculty Fitness to Practice Committee. The committee responds to concerns about professional conduct raised regarding students. The committee is designed to ensure students are fit for registration and fit to practice. A referral to this Committee may be due to conduct demonstrated whilst at university, on placement, or whilst away from either of these activities, for example during personal time. Concerns regarding practice areas should always be brought to the attention of your mentor or personal tutor in the first instance.

## Time Keeping and Record of Hours

Your hours need to be logged during your placement week and signed off by your practice educator. Hours will be logged electronically via ARC and sent to Your Future Plan to be added to your record of clinical placement. Without this record you will not be eligible to graduate from the BSc (Hons) Diagnostic Radiography programme or be able to apply for HCPC and SCoR membership.

## **Outline of Expectations**

Whilst you are on placement you will be undertaking various tasks and assessments in different areas. Each assessor will use their own professional judgement to ensure that you reach the minimum standard expected of you. As a guide to your conduct and to outline assessors' expectations, please see each category below. Please note that some assessments will cover multiple areas.

### **A. Communication**

You will demonstrate that you can effectively communicate with patients, their carers and other members of the radiographic and wider multidisciplinary team.

1. Take responsibility for effective oral and/or written communication to ensure that the patient is fully informed of the procedure.
2. Communicate relevant information using an appropriate method for the situation.
3. Record and report findings appropriately.
4. Reflect on your communication skills and adapt your strategy as necessary.
5. Organise material logically and demonstrate effective presentation skills when delivering a presentation.

### **B. Patient Care**

You will demonstrate that you can provide appropriate patient care, ensuring the patient's welfare at all times.

1. Recognise the patient's physical and psychological needs and respond to them appropriately
2. Ensure a 4 point ID check occurs for each patient and that this information is accurately recorded.
3. Introduce self and explain the procedure to patients to enable them to make a decision about their imaging procedure based on informed consent.
4. Demonstrate correct moving and handling techniques, ensuring everyone's safety.
5. Have a working knowledge of emergency protocols and procedures and implement them if necessary

### **C. Professional Conduct and Relationships**

You will demonstrate that you behave in accordance with codes of professional conduct and practice within the legal and ethical boundaries of the radiographic profession.

1. Maintain the principles and practice of confidentiality
2. Demonstrate practices to maintain human dignity and rights, and practice in a non-discriminatory manner
3. Recognise own area of responsibility and contribute to the management of the patient as part of the wider multidisciplinary team.

### **D. Personal Values and Professional Autonomy**

Achievement of competence in this area will demonstrate that you can maintain a professional approach to all aspects of work.

1. Demonstrate good character, reliability, and integrity at all times, including on social media.

### **E. Professional Knowledge**

You will demonstrate that you practice in a safe and effective manner demonstrating an appropriate level of knowledge and understanding.

1. Apply theoretical knowledge to professional practice
2. Demonstrate the ability to think logically, critically and systematically
3. Ensure examination requests are completed and justified.
4. Plan/modify working practices to meet the physical and psychological needs of individual patients.
5. Recognise the limitation to your scope of practice and request advice and guidance accordingly.

### **F. Positioning**

You will demonstrate that you can position a patient and radiographic equipment correctly and safely in order to produce a quality diagnostic image.

1. State the correct centring points for examinations undertaken
2. Accurately and safely position patients for a wide variety of examinations
3. Adapt positioning to match patient condition whilst maintain image quality.
4. Manipulate equipment safely and efficiently

### **G. Health and Safety and Radiation Protection**

You will demonstrate that you can comply with all Health and Safety Legislation and Radiation Protection Rules relating to patients, visitors and staff.

1. Create and maintain a safe working area for patients, visitors and staff
2. Demonstrate a working knowledge of all current ionising radiation legislation and regulations and adhere to all current Local Rules, Health and Safety Regulations and Systems of Work.
3. Demonstrate a working knowledge of the safe disposal of clinical waste including sharps.
4. When contrast media and/or other pharmaceuticals are to be administered to a patient, ensure that they are appropriate and that all relevant pre administration checks are carried out
5. Ensure that equipment is in good working order.
6. Keep radiation doses as low as reasonably practicable.
7. Demonstrate a working knowledge of DRLs, fault reporting and incident reporting.
8. Participate in Quality Assurance (QA) testing

### **H. Exposure Factors and Image Manipulation**

You will demonstrate that you can select and manipulate exposure factors appropriate for the examination being performed and produce high quality images.

1. Demonstrate a working knowledge of the relationship between kVp and mAs and how changes affect the image.
2. If radiographs need to be repeated due to exposure error, explain why, and how the resultant image will be affected.
3. Accurately adjust exposure factors to suit patient build, clinical presentation and pathology.

## **I. Image Evaluation**

You will demonstrate that you can effectively critique the image quality using set criteria, recognise a range of pathologies and communicate these to referring clinicians if appropriate.

1. Identify when and why you have to repeat an image
2. Identify anatomy and describe common pathologies, recognising their radiographic appearances, appropriate to your level of study.
3. Relate clinical indications and patient history to possible pathologies
4. Evaluate the need to undertake additional projections/procedures
5. Demonstrate knowledge of the advantages and disadvantages of different imaging techniques for demonstrating various pathologies.
6. Ensure that images are annotated and windowed correctly before being sent to PACS

## **J. Organisation**

You will demonstrate that you can effectively manage both your professional and academic time and workload.

1. Demonstrate adherence to departmental protocols
2. Manage patient lists effectively so that patients are seen in a timely manner or are prioritised according to their condition.
3. Ensure that every patient examination is correctly recorded on the relevant information system including all post processing details and the correct images are sent to PACS.
4. Ensure that all paperwork, both clinical and academic, is completed in a timely fashion and that deadlines are met.

## **Assessment**

Your placement will be assessed in various parts, with the production of a practice portfolio at the end of the year. Each section is listed below. A practice educator will assess whether your portfolio has reached the correct standard and this pass/fail mark will be linked to your practice-based learning modules (RG4003 & RG4005). In order to complete and pass your placement portfolio you will need to address the following in each section:

### **Part 1 – Examination Logbook**

All numbers for each area of examination will need to be completed and the record entered into the portfolio. There is an expectation that at least half of these numbers will be completed unassisted.

### **Part 2 – Formal Appraisal**

A formal appraisal (conducting the examination from start to finish) will be conducted on the following areas of the body; chest, pelvis, spine, one upper limb and one lower limb. You will get 2 attempts at achieving each anatomical area. If you are unsuccessful on your first attempt, then you will be given formative feedback and another attempt will be given. If you are unsuccessful at second attempt, then this part of your portfolio will be a fail for the exam board. Once each anatomical area is complete then the documentation should be entered into the portfolio.

### **Part 3 –Portfolio Activities**

There are 9 portfolio activities for you to achieve throughout your first year. Each of these link to specific learning outcomes. Once you have completed each activity, a practice assessor will give you formative feedback on your learning. Should this need any improvement then they will advise you how you might improve your work. You will be given an opportunity to improve your work before it needs to be entered into your portfolio as a finished piece of work. At the end of the year when your portfolio is handed in, a practice assessor will decide if you have made the necessary amendments and if your work is suitable to be passed.

### **Part 4 – Service User Feedback**

You need to gain feedback from 2 different service users throughout your first year. This feedback does not have to reach a certain standard, it is included to help you learn. Once you have completed it then it needs to be entered into your portfolio.

Failure to successfully complete the clinical placement will mean that you will not complete the course and cannot proceed to registration with the Health and Care Professions Council (HCPC) and membership of the Society and College of Radiographers (SCoR).

## **Part 1 - Examination Log Book**

Body Part	Hand/ Fingers				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Body Part	Wrist/ Forearm				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Body Part	Elbow/ Humerus				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Shoulder				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Foot
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	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Body Part	Ankle				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Body Part	Lower Limb				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Knee				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Body Part	Pelvis/ Hip				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Body Part	Chest				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

Body Part	Abdomen
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	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Spine 5 of each minimum				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

Body Part	Interventional				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Mobile				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Theatre				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Paediatric				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Dental				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					

Body Part	Modalities				
	Projections	Assisted	Unassisted	Rad Sig	Date
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

## **Section 2 - Formal Appraisal**

### **Level 4 Appraisal – Chest**

**Assessors Name**.....

**Date**..... **Attempt number...1**.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		

Deliver correct after-care		
Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

If no on the first attempt, please give formative feedback here for how they can improve for the next attempt

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**Assessors Signature..... Date.....**

## Level 4 Appraisal – Pelvis

Assessors Name.....

Date..... Attempt number...1.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

If no on the first attempt, please give formative feedback here for how they can improve for the next attempt

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**Assessors Signature..... Date.....**

## Level 4 Appraisal – Spine

Assessors Name.....

Date..... Attempt number...1.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

If no on the first attempt, please give formative feedback here for how they can improve for the next attempt

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**Assessors Signature..... Date.....**

## Level 4 Appraisal – Upper Limb

Assessors Name.....

Date..... Attempt number...1.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

If no on the first attempt, please give formative feedback here for how they can improve for the next attempt

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**Assessors Signature..... Date.....**

## Level 4 Appraisal – Lower Limb

Assessors Name.....

Date..... Attempt number...1.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

If no on the first attempt, please give formative feedback here for how they can improve for the next attempt

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**Assessors Signature..... Date.....**

## **2<sup>nd</sup> Attempt Appraisal Paperwork (if required)**

### **Level 4 Appraisal – Chest**

**Assessors Name**.....

**Date**..... **Attempt number...2.....**

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		

Deliver correct after-care		
Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

**Assessors Signature..... Date.....**

## Level 4 Appraisal – Pelvis

Assessors Name.....

Date..... Attempt number...2.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

**Assessors Signature..... Date.....**

## Level 4 Appraisal – Spine

Assessors Name.....

Date..... Attempt number.....2.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

**Assessors Signature..... Date.....**

## Level 4 Appraisal – Upper Limb

Assessors Name.....

Date..... Attempt number...2.....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

**Assessors Signature..... Date.....**

## Level 4 Appraisal – Lower Limb

Assessors Name.....

Date..... Attempt number.....2....

<b><i>Before the procedure</i></b>	<b>Yes</b>	<b>No</b>
Considers pregnancy		
Justification of request		
ID checked		
Identified projections		
Previous images		
Medical terms on request form		
Preparation of room		
Preparation of patient		
Preparation of self		

<b><i>During the procedure</i></b>	<b>Yes</b>	<b>No</b>
Patient position		
Equipment position		
Correct centring		
Correct collimation		
Marker		
Console settings inc exposure		
Communication with patient		
Care of patient		
Record exposure/DAP reading		

<b><i>After the procedure</i></b>	<b>Yes</b>	<b>No</b>
Communicate information to patient		
Deliver correct after-care		

Clean the room		
Safely remove and dispose of PPE		
Ensure images on PACS		
Apply 10 point checklist		

**Did the student satisfy all the requirements when carrying out this examination?**

**Yes/No (delete as appropriate)**

**Assessors Signature..... Date.....**

### **Section 3 - Reflective Portfolio Activities**

#### **Activity 1 - Self Evaluation and Action Plan**

- a) Complete a self-evaluation and identify areas of your practice which you would like to develop
- b) Devise a realistic action plan outlining your learning objectives for this placement and how you intend to meet these as well as developing the skills outlined in the self-evaluation. You can use SMART goals as a template for your action plan. <https://www.mindtools.com/pages/article/smart-goals.htm>

This activity is part of RG4003 and links to all learning outcomes.

#### **Activity 2- Case Study Presentation**

Select an interesting case from your practice and present it to your practice educator and a member of the academic team in the form of a Power Point Presentation. You should choose a plain film examination of upper or lower limb, chest or abdomen. It should be around 5 minutes long with 5 minutes at the end for questions.

Your presentation should include:

- Relevant patient history including signs and symptoms
- Radiological examinations performed
- Image appearance and description of the pathway
- What happened next in the patient pathway

This activity is part of RG4003 and links to learning outcomes 1, 2, 3 & 4.

#### **Activity 3- Radiographic critique of three images that had to be repeated**

Select three images, from upper limb, lower limb, chest or pelvis, that you have had to repeat. Critically evaluate them using the 11 point checklist. Describe how you corrected the errors and what you will do in future to improve your practice.

This activity is part of RG4003 and links to learning outcome 3.

#### **Activity 4- Ward Reflection**

Using Gibbs Reflective Cycle reflect upon your time spent on the ward including the skills that you learned during that time and how these will influence your practice

This activity is part of RG4003 and links to learning outcomes 4 & 5.

#### **Activity 5 CT First Year Reflection**

Complete the CT first year training package:

- Read through the CT Basic positioning power point and complete the Clinical Skill for Patient Positioning in CT.
- Read through the CT Contrast power point
- Read through the LMP power point and complete the LMP quiz
- Complete the E-LFH Radiation Protection Theory quiz
- Complete the Radiation Protection Practical Quiz

Using Gibbs Reflective Cycle reflect upon what you have learned and how this is going to influence your future practice.

This activity is part of RG4005 and links to learning outcome 5.

#### **Activity 6 Infection Control**

a) Identify four different infection control measures that you have practiced. For each measure, state the area of practice, the infection control measure you utilised and what the consequences are of poor practice.

b) Identify the various waste receptacles (both clinical waste and other types of waste) in an imaging department and give examples of the types of waste you would put in each bin and how they would be disposed of.

This activity is part of RG4003 and links to learning outcome 5.

### **Activity 7 Exposure factors and the AED**

a) Outline the average exposure factors for the following examinations without using an AED on one piece of equipment to include kVp, mAs, FFD, focal spot size, use of grid and exposure index :

- Pelvis
- Chest
- Thoracic Spine

b) Explain how these factors are adjusted when using the AED

c) Explain which chambers are selected for each examination and why, and what would happen if another chamber selection is made.

This activity is part of RG4005 and links to learning outcomes 2 & 3.

### **Activity 8 Communication**

Considering both verbal and non-verbal communication skills, discuss how you would adapt your communication style when dealing with

- An elderly patient
- A non-English speaking patient
- A 3-year old child

This activity is part of RG4003 and links to learning outcome 4.

### **Activity 9 End of Placement Reflection**

Using Gibbs Reflective Cycle reflect upon your placement. This should include a review of the action plan that you set at the start of placement, a review of feedback you have received and how you have acted upon this and a review of what you have learned and how this will affect your future practice.

This activity is part of RG4003 and links to all learning outcomes.

## **Section 4 – Service User Feedback**

### **Information Sheet for Service Users / Carers**

We recognise that the views of services users / carers are important when training and assessing Diagnostic Radiography students.

#### **Training to become a Diagnostic Radiographer**

For Radiographers trained at university over a period of three years, part of this time is spent under the supervision of experienced Radiographers learning about the job role.

#### **How are students assessed?**

Students are supervised and assessed in their practice by qualified and experienced Radiographers. They teach and observe the student carrying out specific tasks.

#### **How does this involve you?**

We ask service users and carers if they are willing to provide feedback on the student to help them learn from their practice. If you are happy to do this, please complete the form. You are under no obligation to complete the form.

#### **Possible questions you may have:**

Will the student hear what I have said about them?

*Yes. The practice educator will let the student know. This is important that the student can learn and develop to become a good practitioner.*

Will it be my fault if the student fails?

*No. Your views will contribute to the overall assessment and the final report completed by the practice educator*

Will my name be in the final report?

*No. There will be no need to identify you.*

If you have any other questions or queries, please ask the student's practice educator.

If you are willing to give feedback, please sign the agreement form. Your comments will not affect the service you receive in any way.

**Thank You**

## Agreement Form

**For Service Users / Carers to take part in the Assessment Process for Diagnostic Radiography Degree Students on Placement**

Name of Student	
Placement Setting	
Name of Practice Educator	

The practice educator has discussed with me the taking part in assessing a Diagnostic Radiography student on placement and I understand what this involves. I am aware that I do not have to give any feedback, but my comments may help a student learn.

I am aware that I will not be named or identified in the student's assessment report. If I change my mind at a later stage I will let the student or practice educator know and it will not affect the service I receive.

To ensure your confidentiality please do not sign this form – simply initial it.

Initial: .....

Date:.....

Name of Student	
Placement Setting/Educator	

Did the student Radiographer:

<p>Say who they were and explain what they were there to do?</p> <p>Can you tell us how they managed this?</p>	Yes / No
<p>Listen to you and give you time to talk about the things you wanted to say?</p> <p>Please tell us a little about how this happened.</p>	Yes / No
<p>Explain the procedure to you clearly</p> <p>Could you tell us how the student managed this?</p>	Yes / No
<p>How would you describe the care you received from the student Radiographer? Do you have any suggestion for future improvement?</p>	

Initials:

Date:

To ensure your confidentiality please do not sign this form – simply initial it.

## Agreement Form

**For Service Users / Carers to take part in the Assessment Process for Diagnostic Radiography Degree Students on Placement**

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Initial: .....

Date:.....

Name of Student	
Placement Setting/Educator	

Did the student Radiographer:

<p>Say who they were and explain what they were there to do?</p> <p>Can you tell us how they managed this?</p>	Yes / No
<p>Listen to you and give you time to talk about the things you wanted to say?</p> <p>Please tell us a little about how this happened.</p>	Yes / No
<p>Explain the procedure to you clearly</p> <p>Could you tell us how the student managed this?</p>	Yes / No
<p>How would you describe the care you received from the student Radiographer? Do you have any suggestion for future improvement?</p>	

Initials:

Date:

To ensure your confidentiality please do not sign this form – simply initial it.