

UNIVERSITY OF GLOUCESTERSHIRE

UNIVERSITY COUNCIL

Minutes of the meeting held on 6 February 2018 at 9 am, FW015, Fullwood House, The Park

Academic Board Membership:

Dr Richard O'Doherty (from C.18.03)	✓
Dr Matthew Andrews	✓
Prof David James	✓
Dr Gwyn Jones	X
Dr Amanda Pill	✓
Andrea Chalk	✓
Lorraine Dixon	✓
Anne Dawson	✓
Ian Hepworth	A
Neil Leighton	A
David Last	A
Dr Matthew Reed	✓
Dr Emily Ryall	✓
Adeela Shafi	✓
Russell Shalofsky	✓
Nick Moore	✓
Dr David Manohar	A
Dr Alex Ryan	A
Jayne Davis	A
Kelly Gillet	X
Sarah Perryman	A

University Council Membership:

Johanna Anderson (from C.18.05)	✓
Emily Andrews (until C.18.23) (also on Academic Board)	✓
Peter Bungard	✓
Matthew Burgess (until C.18.18)	✓
Prof Julian Crampton (Chair)	✓
Paul Davies	A
Nicola de longh	✓
Chris Fung	A
Vicki Hatton (also on Academic Board)	✓
Dai Jones (also on Academic Board)	✓
Martin Jones	✓
Stephen Marston (also on Academic Board)	✓
Allen Mawby	A
Stephen Maycock	✓
Karen Morgan	✓
Prof Andrew Parker (also on Academic Board)	✓
Mehjabeen Patrick	✓
Pam Sissons	✓
The Venerable Robert Springett	✓
Angus Taylor	✓

Board Apprentices:

Prince Kamalaneson	✓
Christine Walwyn	✓

In Attendance:

Michael Checkley (for C.18.18)
 Ruth Davies
 Stewart Dove (for C.18.19)
 Danielle Fitzgerald (for C.18.14)
 Dr Amanda Pill (for C.18.15)
 Camille Stallard
 Tanya Collins (Minutes until C.18.05)
 Penny Gravestock (Minutes from C.18.05)

C.18.01 Office for Students (OfS): Meeting the initial conditions of registration (C/01/18)

- C.18.01.1 Received: a paper and presentation which set out the actions being taken to ensure a successful application for initial registration with the Office for Students (OfS).
- C.18.01.2 Noted:
- the OfS was established on 1 January 2018 and was currently working alongside the Higher Education Funding Council for England (HEFCE). There would be a transition period in the regulatory environment between 1 April 2018, when OfS took over sole regulatory responsibility, and 1 August 2019, when the new regulations came into force;
 - an analysis of what the University was likely to need to do for successful registration. Precise requirements of registration were expected to be published on 28 February 2018;
 - on the assumption that much of the data the University currently provided to HEFCE would just carry forward, and assuming that the final form of key documentation that was expected to be required for registration did not differ too much from what had been outlined in the consultation, the tight timescale for registration should not be an issue;
 - the University had to submit its application for registration by the end of April. The register was not expected to go live until mid-September 2018 and whilst it was not clear whether there would be any early notification to providers before that point, it

was hoped there would be a process to allow providers to try to rectify any issues concerning registration;

- e. potential risks to achieving successful registration were considered to include: the full application of consumer rights legislation to universities; how easily issues of the moment were becoming issues of political debate regarding the regulatory framework, whether or not they were truly significant; and the outcomes of a review of funding;
- f. value for money was also a real and genuine issue for the sector; the Higher Education Policy Institute / Higher Education Academy's Student Academic Experience Survey showed a steady decline in the proportion of students who felt they were getting value for money since the rise of tuition fees in 2012. The University was trying hard to understand what this meant and how it could improve student perceptions about value for money;
- g. greater awareness of consumer rights now meant that even though there had not been substantial changes to legislation, people felt they had more of a right or were more willing to bring action forward. However, the nature of the Higher Education (HE) service was complex because students were not just consuming it, they were creating it and part of the responsibility for achieving success in that consumption, was theirs. This made it inherently more complex to demonstrate alongside issues of academic judgement which so far, the courts had not gotten involved in;
- h. the OfS objectives did not feel alien to the University and it was suggested that the University could make reference to them in different ways in strategic documents / papers.

C.18.01.3 Resolved: University Council and Academic Board noted for assurance the actions being taken to ensure a successful application for initial registration with the OfS.

C.18.02 Evaluating Rethinking Enhancement: A proposal to commission an external review of the impact of Rethinking Enhancement (C/02/18)

C.18.02.1 Received: a paper which proposed an external consultant-led review of the impact of the Rethinking Enhancement project.

C.18.02.2 Noted:

- a. although many of the intended outcomes of the Rethinking Enhancement project had been tested through specific formal means and measures, a specific evaluation had not been undertaken into improvements in the University's teaching and learning, quality assurance, and quality enhancement functions;
- b. it was proposed an evaluation should be undertaken by an external consultant with expertise in academic quality assurance and enhancement, in order to conduct the review between April and June 2018 and to provide external objectivity;
- c. the process to identify a suitable consultant would use professional networks and include input from key staff, and the budget for the external review would be managed within the Registrar's Directorate's budget.

C.18.02.3 Resolved: University Council and Academic Board approved the approach to evaluating specific aspects of the Rethinking Enhancement project, outlined in the proposal.

C.18.03 Outline recommendations in response to the QAA report on Contracting to Cheat in Higher Education (C/03/18)

C.18.03.1 Received: a paper and presentation which summarised the Quality Assurance Agency (QAA) guidance report on Contracting to Cheat in Higher Education, and that outlined proposed next steps and actions in response to QAA recommendations.

C.18.03.2 Noted:

- a. the QAA guidance was intended to support HE providers in focusing on the problem of contract cheating and taking steps to address it by adopting a culture of academic integrity whilst encouraging scholarship, and discouraging all forms of academic misconduct;
- b. contract cheating undermined a provider's ability to assure the standards of their qualifications and whilst plagiarism and ghost writing were covered by institutional misconduct procedures, the recent increase of third parties in offering to help students cheat had raised additional concerns within the sector;
- c. HE providers had an obligation to ensure that awards they made met nationally agreed standards and that they operated an "equitable, valid and reliable process of assessment";

- d. the potential effects of contract cheating included risks to the public, particularly in relation to programmes which were professionally accredited or that led to a professional status;
- e. websites offering essay-writing services were presented in a professional manner; some companies compared the standards and integrity of their service to others and offered students financial compensation if their products were found to contain plagiarised material;
- f. the University's current position / practice in relation to the QAA recommendations, and actions to be taken to ensure that any perceived gaps were close;
- g. the Students' Union did not get the sense that 'essay mills' were part of the culture at the University of Gloucestershire and considered that the institution's focus should be on education around peer support, plagiarism (and referencing more generally) and integrity;
- h. good teaching, learning and assessment processes would help prevent contract cheating. Course Assessment Strategies were currently being developed which focused on inclusive approaches to assessment and using a variety of assessment methods which should be harder to replicate. Good support for learning both within and outside of modules through the personal tutor scheme should also enable concerns to be picked up;
- i. whilst contract cheating may be scarce at the University, it was suggested that induction should be mindful of students transferring from institutions where it may be more common, and although the University may be in a better position compared to some larger institutions, it was also emphasised that it should not be complacent about the issue.

C.18.03.3 Resolved: Council and Academic Board noted the paper and issues raised in the presentation.

C.18.04 Academic Strategy 2017 - 22 (C/04/18)

C.18.04.1 Received: the proposed new Academic Strategy 2017-2022.

C.18.04.2 Noted:

- a. in relation to Ambition 1, and with the Gloucestershire 2050 Vision in mind, it was questioned whether there was enough sensitivity in the data to identify whether students' orientation to and from different subjects was changing, or was likely to change. The data modelled the size of the market, the University's market share as a proportion of the sector, and as a proportion of its competitors' market share, as well as trends over time. However, most data were clustered by reasonably traditional academic subjects and disciplines, which did not fit neatly into the University's structure e.g. some future employment / economic trends did not fit with its academic subjects. The University was considering how it could pick up crossover trends more effectively;
- b. in branding itself as a local institution, the University also needed to consider modes of learning arrangements, employment prospects and workforce needs in Gloucestershire;
- c. Ambition 2 focused on the engagement that students had with their own learning which was a big issue that the University needed to strengthen including the experiences students had which facilitated their learning as a whole. The RAG rated course level dashboard enabled deeper analysis of student feedback and risk based judgements;
- d. in relation to Ambition 3, the University now held very good data on research performance. The Research Committee had a strong focus on the outputs the institution was achieving which had brought a real discipline to how it was using its funding for research. The University was already submitting twice the number of Units of Assessments (UoAs) for the REF 2021 compared to its outputs in the last exercise in 2014. It was questioned whether it would be worthwhile differentiating between 3* and 4* submissions to assist and encourage each group accordingly. Whilst the University was aiming to optimise 3* and 4* submissions, star rating aspirations would be dependent on the UoA and whether there was established excellence to build on, or if they were effectively building up a submission from scratch. In line with REF 2021 decisions on staff and outputs, the University wanted to be sure that those staff who were on a research and teaching pathway were research active, and was using its data on research outcomes to inform that clear distinction;
- e. Ambition 4 had two primary elements: the University's whole system approach to enhancement; and the involvement of students in the design of that approach.

Students were deeply involved in what the University was doing. It now also had the tools to identify where things were going well and where they needed to be better, but it had to use the tools well and ensure they were deeply engrained in the culture, to have maximum impact.

- C.18.04.3 **Resolved:** University Council and Academic Board approved the Academic Strategy subject to the following suggestions:
- a. the Strategy could be even more finely tuned to match the requirements of the OfS;
 - b. to consider whether sufficient reference had been made to other University strategies and in particular, the Sustainability Strategy.

To Note: Dean (Academic Development)

The members of Academic Board left the meeting (unless they were also members of Council or due to be in attendance).

C.18.05 Prayer

The Rt Revd Robert Springett opened the meeting with a prayer.

C.18.06 Apologies

Received: apologies for absence from Mr Paul Davies, Mr Chris Fung, and Mr Allen Mawby, and for early departure from Ms Emily Andrews.

C.18.07 Business of the Agenda

Noted: that no requests had been received to unstar any item on the agenda, and that therefore papers C/18/18 to C/22/18 would be approved or noted as stated;

C.18.08 Declarations of Interest

Noted: that there were no declarations of interest.

C.18.09 Minutes of the meeting held on 28 November 2017

Resolved: the minutes were agreed as an accurate record of the meeting held on 28 November 2017.

C.18.10 Matters Arising (C/05/18)

- C.18.10.1 [C.17.124.1] *National Student Survey (NSS) 2017: Results, Analysis and Follow-up*
Received: an update from the Deputy Vice-Chancellor, reporting that a number of meetings had been held with staff from Social Work to identify the reasons for the National Student Survey results, in addition to focus group discussions with students, and that an action plan was being compiled.

- C.18.10.2 [C.17.126.2] *Vice-Chancellor's Report*

Noted:

- a. that the University's Student Death Procedures had been amended to incorporate a formal discussion between the Director (Student Support) and the University Secretary and Registrar in every case to consider communications to staff, students and other stakeholders (including Council);
- b. that a report would be presented to Council at its meeting to be held on 10 April 2018 outlining the outcomes of the consultation being undertaken around student wellbeing, including mental health.

ACTION: University Secretary and Registrar / Director (Student Support)

- C.18.10.3 [C.17.139.2] *Review of Recruitment to Pathway Joint Venture*

Noted: that an update on the latest recruitment position onto Joint Venture programmes would be presented to Council at its meeting to be held on 10 April 2018.

ACTION: Deputy Vice-Chancellor / Director (Finance and Planning)

C.18.11 Chair's Business

Noted: that, since the previous meeting, there had been no decisions made by circulation, nor any exercise of delegation. The following uses of the Company Seal were reported:

- a. for the design appointment of Glanvilles for the highways work at Oxstalls;
- b. the Pittville sub lease for the reception building;
- c. the Deed of Variation between the University, INTO Gloucestershire LLP, and INTO University Partnerships Ltd.

C.18.12 Vice-Chancellor's Report (C/06/18)

Received and noted: a paper updating Council on major developments affecting the University since the previous meeting in November 2017. The following key elements were highlighted:

- a. uncertainties around the scope of the higher education funding review;
- b. the latest data for student applications for September 2018. Although numbers were down compared with the same time the previous year, staff would be working hard to maximise conversions and the clearing process. It was also noted that whilst home, undergraduate numbers were down, other areas of intake were showing more positive indications;
- c. the successful development of the Nursing and Allied Health Professions portfolio;
- d. the University's membership of a consortium which bid successfully to establish a new Institute of Coding. Council noted the need for the Institute to achieve its own sustainability through fee-paying courses;
- e. the recent launch of the Big Conversation on Gloucestershire 2050 on 1 February 2018. Council thanked those involved in the organisation of the event. It was suggested that the issue of the County's demographic balance between older people and the working population could be considered at the Council away day, and members were asked to continue to use their networks to encourage engagement.

C.18.13 Students' Union Update (C/07/18)

Received and considered: a report from the Students' Union (SU), giving a RAG rated update on action related to its Operational Plan. The President of the SU highlighted in particular the increasing number of completed actions, work to encourage voting in the upcoming elections, and the levels of feedback received through the SimOn system.

C.18.14 Marketing and Communications Strategy (C/08/18)

C.18.14.1 Received: the draft Marketing and Communications Strategy for 2018-22. It was noted that the document outlined how the University would build its reputation and brand, improve internal and external communications, and ensure student growth by developing a distinctive proposition for applicants. The Strategy comprised:

- a. detail of the background and context;
- b. the following four major ambitions and their associated priorities for action:
 - Ambition 1: Deliver growth in student numbers by at least one third by 2022;
 - Ambition 2: Building the University Brand Awareness by developing Identity, Personality and Visuals for the University Brand;
 - Ambition 3: Support the development of the Academic Portfolio;
 - Ambition 4: Support the University of Gloucestershire in developing Technological Advances;
- c. the key performance indicators that would be tracked to measure success.

C.18.14.2 Considered:

- a. the recommendation from UCAS that the University had an opportunity to better recruit from schools regionally and further afield, specifically A-level colleges. It was reported that the University was very outreach-focussed (with work underway to develop links with compact schools and with more sixth form colleges) and that some work had been commissioned to identify opportunities to widen school activity outside of Gloucestershire. Particular focus was to attract students from a wider region, particularly along the M4 and M6 corridors. A suggestion was made that members of Council could help ambassadorial activity at local schools (for example through career fairs), and it was noted that other institutions used academic staff more widely for outreach activity. The need to achieve a high impact relative to the available resource was noted, and that it was important to attract parents at open days, as well as the potential students;
- b. a concern whether the growth target was unrealistic and that the paper was not making clear who the University was trying to attract. It was confirmed that the Strategy was aligned with targets in the Strategic Plan but accepted that it would be challenging. It was reported that the national demographic dip was due to reverse in 2022, and that there was additional focus on postgraduate recruitment, which had not been heavily resourced previously;
- c. whether the County brand had been highlighted sufficiently. It was reported that, through the tender process undertaken to develop the University's brand visuals, some of the strongest were about embracing the location;
- d. the opportunity to address skills shortages in Gloucestershire by targeting employers to identify their needs;
- e. planned development of the University's website;

- f. the press release circulated to publicise the University's position within the successful consortium for the new Institute of Coding.

C.18.14.3 Resolved: Council approved the Marketing and Communications Strategy for implementation and action, subject to the suggestions made above, and final approval by the Vice-Chancellor and the senior team.

C.18.15 Postgraduate Taught Experience Survey (PTES) Results and Analysis (C/09/18)

C.18.15.1 Received: a paper presenting the outcomes and analysis of the Postgraduate Taught Experience Survey for 2017, noting the key themes that emerged from the analysis of the quantitative scores and the qualitative student feedback. The Higher Education Academy (HEA) had produced a summary of the University's performance in relation to the sector benchmark and this was appended to the paper for information. Key issues highlighted included concern regarding the reduction in participation rates which would need to be addressed for the 2018 survey, and the general action to be taken by Schools and Professional Departments. Members were reminded that this report was one of the documents that helped Council make its annual academic assurance statement.

C.18.15.2 Considered: the scheduling of the survey, noting its relationship to the timing of Easter and the need to avoid overlap with the National Student Survey to allow the necessary staff involvement. Members discussed the levels of participation and plans to introduce a process to address concerns raised through the survey.

C.18.15.3 Resolved: Council received:

- the outcomes of the Postgraduate Taught Experience Survey 2017;
- the summary of the discussion and the actions agreed by Academic Board.

It was agreed that an action plan would be presented to Council at a future date.
ACTION: Dean (Academic Development) / Director (Quality Enhancement)

C.18.16 Mid Year Update on the 2017/18 Annual Operating Plan including KPIs (C/10/18)

C.18.16.1 Received: an update on the 2017/18 Annual Operating Plan to reflect the position mid-year, and progress against Key Performance Indicators (KPIs). It was noted that good progress was being made towards fulfilling the goals of the Strategic Plan, with the majority of priority actions either on target or with improvement steps in progress. The Director (Finance and Planning) particularly highlighted areas progressing well to date and the KPIs for student recruitment, which were not meeting targets, but for which a number of improvement activities were underway.

C.18.16.2 Noted: the 2017/18 performance to date. Council suggested that the KPI sheet would be more legible if the RAG-rated comments had better contrast between colours, and that a year-on-year comparison would be useful.

C.18.17 Research Update (C/11/18)

Received and noted: an update on research activity from the Dean (Academic Development). The following were highlighted:

- the importance of research as a component of the Academic Strategy, particularly the focus on *impactful* research;
- its role in the criteria for the Teaching Excellence Framework (TEF);
- preparations for the next Research Excellence Framework (REF), in particular the new rules that required submission of all staff that undertook research.

C.18.18 Annual Sustainability Report 2016-2017 (C/12/18)

C.18.18.1 Received: the Annual Sustainability Report for 2016/17, which was an important public statement of the University's commitment and achievements in sustainability, demonstrating the cross-cutting approach of the programme and the benefits of the University's investment in sustainability to both internal and external stakeholders. The following three priority areas were highlighted:

- Carbon: with Carbon emission performance being on track, but noting the risk of increasing emissions as the University's estate grew;
- Travel: monitoring student and staff travel modes to meet improvement targets for the next five years;
- Student Experiences: particularly related to the fall in student perception of the University's sustainability commitment and plans for appropriate action.

- C.18.18.2 Considered:
- a. opportunities for the University to increase its solar power production as resource allowed. It was reported that an area on the new Business School and Growth Hub building had been reserved for solar panels subject to funding;
 - b. Council's welcome for the report and the way it had been produced.

- C.18.18.3 Noted:
- a. the Annual Sustainability Report 2016-2017;
 - b. the current improvement priorities.

C.18.19 Student Engagement Annual Report (C/13/18)

- C.18.19.1 Received and noted: the annual Student Engagement report, focussing on four key themes linked to the engagement of the student community:
- a. their own learning;
 - b. the co-curricular (through the University's 'Your Future Plan' programme);
 - c. extra-curricular activity;
 - d. the Student Voice/democracy.

The report outlined the approaches adopted within the University to achieve high quality participation with engagement activity, commented on developments to enhance existing approaches over the previous twelve months, and signaled areas that the institution wished to improve upon over the next year. It also referenced work being undertaken to formulate a Student Wellbeing Strategy ahead of 2018/19.

- C.18.19.2 Considered:
- a. recognition within the report of the work of the Students' Union and the opportunity for the Student Voice to be heard;
 - b. the omission of reference to postgraduate students and their identity in the report. It was noted that the Students' Union would be discussing this area of activity with the Director (Student Support) as it would help future recruitment;
 - c. the importance of the University's personal tutor scheme for ensuring student engagement with their courses and for pastoral support;
 - d. the development of learning analytics to help the University identify where students were failing to engage;
 - e. the element of peer pressure amongst a cohort that encouraged attendance and engagement in student learning;
 - f. the mixed evidence as to whether the level of fees had a positive or negative effect on attendance.

C.18.20 Financial & Operating Performance Report (C/14/18)

- C.18.20.1 Received: a report reflecting the University's financial performance for the first five months of the year, together with the outturn of Forecast 1 that took place during December 2017. The Director (Finance and Planning) highlighted:
- a. potential increased costs for the Oxstalls highways works;
 - b. details of student and Student Loan Company debt;
 - c. the financial performance of the INTO Joint Venture. It was noted that a full report would be presented to Council at its next meeting on 10 April 2018.

- C.18.20.2 Considered:
- a. opportunities to challenge costs for the Oxstalls highways work. Mr Peter Bungard declared an interest as Chief Executive of Gloucestershire County Council. It was noted that a full report had been given to the Finance and General Purposes Committee in January 2018 and that the risk was being monitored;
 - b. issues related to the INTO Joint Venture.

- C.18.20.3 Noted: the financial performance to the end of December 2017.

C.18.21 Report from the Governance and Nominations Committee (C/15/18)

- C.18.21.1 Received: a report summarising recommendations made by the Governance and Nominations Committee at its meeting held on 13 December 2018 regarding:
- a. future engagement in the Board Apprentice Scheme;
 - b. the introduction of background checks for new Council Members;
 - c. Council's Governance Code of Practice;

d. Council's role descriptor documents.

C.18.21.2 Resolved: Council:

- a. approved continued participation in the Board Apprentice scheme and that Christine Walwyn and Prince Kamalaneson should be reappointed for a further one-year term for 2018/19;
- b. approved that background checks for all new Council Members should be introduced;
- c. approved that the University's Governance Code of Practice should be dropped as one of the University's governance documents;
- d. reviewed Council's role descriptors and approved recommendations for change.

It was also agreed that a paper on the University's preparations for the General Data Protection Regulation (GDPR) should be presented to Council or one of its Committees.

ACTION: University Secretary and Registrar

C.18.22 Council Away Day 2018 (C/16/18)

C.18.22.1 Received: the latest draft of the programme for the Council Away Day on 9 and 10 April 2018. The University Secretary and Registrar reported that Gillian Camm, Chair of the Leadership Foundation for Higher Education, would be the guest speaker for dinner, the theme for the first day would be to build on the County 2050 discussions, and that the second day would focus on student life and wellbeing.

C.18.22.2 Considered: the following suggestions for final preparations:

- a. the need to see discussions from the event be converted into action such as curriculum development;
- b. to provide an opportunity for discussion around cyber to investigate what investment would be required for it to become the University's 'Unique Selling Point (USP)' through developments such as the Institute for Coding and the Cheltenham Cyber Park.

C.18.23 Council Schedule of Business (C/17/18)

Considered: the schedule of business for Council. No changes were made.

C.18.24 Council and its Committees: meeting dates* (C/18/18)

Resolved: Council approved the proposed dates for 2019/20 and the revised meeting start times for 2018/19.

C.18.25 Bank Mandates* (C/19/18)

C.18.25.1 Resolved: Council approved that Ms Lindsey Ingle, Financial Performance Manager, and Dr Matthew Andrews, University Secretary and Registrar should be added as an authorised signatory in the attached Bank Mandates, and that Ms Maxine Melling and Mr John Wills should be removed. Members noted in particular that, if approved, the individual banks required specific wording to be included in the minutes.

C.18.25.2 Noted: that CCLA required signatures and details from two directors after the meeting, and that this would be the Chair, Professor Julian Crampton, and Vice-Chair, Mrs Karen Morgan, of Council.

C.18.25.3.01 Noted: that Natwest required the following resolution as outlined in Section 3 of the form, and for the form to be signed by the two existing signatories – the Vice-Chancellor, Mr Stephen Marston, and the Director (Finance and Planning), Mrs Camille Stallard.

C.18.25.3.02 Resolved: that:

- The authorised signatories in the current mandate, for the account(s) detailed in section 2, be changed in accordance with section 5 of this document
- And the current mandate will continue as amended

C.18.25.4.01 Noted: that Barclays required a resolution of the Board of Directors (i.e. Council) as outlined in Section 8 of the form and to be signed by the Chair, Professor Julian Crampton, and a second Director, Mrs Karen Morgan.

C.18.25.4.02 Resolved: that:

1. it is in the best interests of the company/trust to appoint Barclays Bank PLC to provide banking, investment and other services to the company/the trust;
2. the authorised persons are authorised to receive and access information by any means relating to the Agreement (as defined in the Terms) or any account;

3. that appointment is approved, on the terms of the Agreement provided to the company/trustees; and
4. the authorised persons set out in the application form be authorised, on the company's/trust's behalf, to enter into the agreement with Barclays Bank PLC, give instructions to Barclays Bank PLC and otherwise be able to do all such things as the agreement permits authorised persons to do.

C.18.25.5.01 Noted: that Santander required minutes to authorise the proposed changes and a signature of at least one Company Director in Section 7 of the form.

C.18.25.5.02 Resolved: Council authorised the proposed changes of signatories, and Mrs Karen Morgan, Vice-Chair of Council, signed Section 7 of the form.

C.18.26 Barclays Wealth Resolution* (C/20/18)

C.18.26.1 Resolved: Council approved the resolution as required by Barclays Wealth for inclusion in the minutes of the meeting, and noted that two members would be asked to provide the requested Know Your Customer (KYC) requirements. This was Professor Julian Crampton and Mrs Karen Morgan.

C.18.26.2 Resolved: that:

1. it is in the best interests of the company to appoint Barclays Bank PLC to provide banking, investment and other services to the company;
2. the authorised persons are authorised to receive and access information by any means relating to the Agreement (as defined in the Terms) or any account;
3. that appointment is approved, on the terms of the Agreement provided to the company/trustees; and
4. the authorised persons set out in the application form be authorised, on the company's/trust's behalf, to enter into the agreement with Barclays Bank PLC, give instructions to Barclays and otherwise be able to do all such things as the agreement permits authorised persons to do.

C.18.27 Collaborative Performance 2016-17* (C/21/18)

Noted: the financial performance of collaborative partnership activity for 2016/17.

C.18.28 Oxstalls Masterplan Update* (C/22/18)

Noted:

- a. the increasing pressure on contingency reserve;
- b. land dedicated for adoption and potential further title transfer to Gloucestershire County Council in order to facilitate the formation of the new highways junction at Cheltenham Road;
- c. reducing risk of overage related to the sale of the former Debenhams cricket pitch;
- d. the successful ESIF grant of £150k.

C.18.29 Minutes from Council Committees and Academic Board*

Noted: the minutes from the following meetings would be available from

<https://inonet.glos.ac.uk/departments/registry/committees/Pages/default.aspx>

- a. Academic Board, 13 December 2017;
- b. Governance and Nominations Committee, 13 December 2017;
- c. Finance and General Purposes Committee, 25 January 2018.

C.18.30 Any Other Business

No other business was raised.

C.18.31 Date of Next Meeting

Annual Away Day Monday, 9 and Tuesday, 10 April 2017 (starting at 10.00 am on the Monday), at Jurys Inn in Cheltenham.

UNIVERSITY OF GLOUCESTERSHIRE

UNIVERSITY COUNCIL

Action list for the meeting held 6 February 2018

Minute number	Action	Responsibility
C.18.04	<i>Academic Strategy 2017 - 22</i>	
C.18.04.3	<p><u>Resolved:</u> University Council and Academic Board approved the Academic Strategy subject to the following suggestions:</p> <ol style="list-style-type: none"> the Strategy could be even more finely tuned to match the requirements of the OfS; to consider whether sufficient reference had been made to other University strategies and in particular, the Sustainability Strategy. 	<i>To Note:</i> Dean (Academic Development)
C.18.10	<i>Matters Arising</i>	
C.18.10.2	<p>[C.17.126.2] <i>Vice-Chancellor's Report</i></p> <p><u>Noted:</u></p> <ol style="list-style-type: none"> that a report would be presented to Council at its meeting to be held on 10 April 2018 outlining the outcomes of the consultation being undertaken around student wellbeing, including mental health. 	University Secretary and Registrar / Director (Student Support)
C.18.10.3	<p>[C.17.139.2] <i>Review of Recruitment to Pathway Joint Venture</i></p> <p><u>Noted:</u> that an update on the latest recruitment position onto Joint Venture programmes would be presented to Council at its meeting to be held on 10 April 2018.</p>	Deputy Vice-Chancellor / Director (Finance and Planning)
C.18.15	<i>Postgraduate Taught Experience Survey (PTES) Results and Analysis</i>	
C.18.15.3	<p><u>Resolved:</u> Council received:</p> <ol style="list-style-type: none"> the outcomes of the Postgraduate Taught Experience Survey 2017; the summary of the discussion and the actions agreed by Academic Board. <p>It was agreed that an action plan would be presented to Council at a future date.</p>	Dean (Academic Development) / Director (Quality Enhancement)
C.18.21	<i>Report from the Governance and Nominations Committee</i>	
C.18.21.2	It was also agreed that a paper on the University's preparations for the General Data Protection Regulation (GDPR) should be presented to Council or one of its Committees.	University Secretary and Registrar